

# PLEN AIR DOWN UNDER OUTDOOR PAINTING FESTIVAL FESTIVAL WEEKEND 21-23 SEPTEMBER 2024



## VOLUNTEER APPLICATION FORM

Please complete the following form, save it, and return to: [paduvolunteers@gmail.com](mailto:paduvolunteers@gmail.com)

### VOLUNTEER DETAILS

Name:				Age:	
Address:					
Mobile:				Email:	
Any medical alerts we should be aware of?	Yes:	No:	If yes, please provide details:		
Do you hold a working with children card (over 18 only)?	Yes:	No:			
Have you volunteered for Plein Air Down Under before?	Yes:	No:			
If yes, please provide details:					
Have you had any other volunteer experience?	Yes:	No:			
If yes, please provide details:					

### EMERGENCY CONTACT

Emergency contact name:	Mobile:
Relationship to volunteer:	

### PARENT/GUARDIAN CONSENT (IF UNDER 18)

Parent/guardian name:	Mobile:
I/We consent to	(Insert volunteers name) volunteering at the
Plein Air Down Under Outdoor Painting Festival.	
Signed:	Date:

Name:

Mobile:

### AVAILABILITY

Please tick your availability below:

#### SATURDAY 21 SEPTEMBER 2024 (DAY 1)

<b>MORNING</b> 8am - 12 noon	YES
<b>AFTERNOON</b> 11.30am - 4pm	YES
<b>EVENING</b> 3.30pm - 8pm	YES

#### SUNDAY 22 SEPTEMBER 2024 (DAY 2)

<b>MORNING</b> 8am - 12 noon	YES
<b>AFTERNOON</b> 12 noon - 4pm	YES
<b>EVENING</b> 4.30pm - 8pm	YES

#### MONDAY 23 SEPTEMBER 2024 (DAY 3)

<b>MORNING</b> 7.30am - 11.30am	YES
<b>AFTERNOON</b> 11.30am - 4pm	YES

**VOLUNTEER TERMS & CONDITIONS**

1. All Plein Air Down Under volunteers have the right to work in a healthy and safe environment. Under no circumstances should volunteers take part in any activity that may cause them distress or injury.
2. It is the responsibility of all volunteers to report any hazards within the event that to the Volunteer Coordinator. If a potential hazard is identified volunteers are expected to:
  1. Contact the volunteer coordinator
  2. Remain at the affected area if there is an immediate hazard until the Coordinator or Emergency Personnel arrive.
3. Volunteers may be approached by members of the public with complaints and/or concerns. If this happens, Volunteers are expected to do one of the following:
  1. Direct complaints to the Volunteer coordinator
  2. Or, take down the details of the individual (name, phone, email etc) and document their concern and hand to the Volunteer Coordinator at the end of your shift.
4. If Plein Air Down Under has an outdoor component it is the responsibility of the volunteer to ensure they wear adequate sun protection including a hat and sunscreen for the duration of their shift, as well as appropriate attire for cold evenings.
5. If there are any concerns regarding the allocation of shift and/or tasks please contact the Volunteer Coordinator. Under no circumstances should any volunteer carry out a task which they feel uncomfortable with or a task that exceeds their own personal limitations.
6. If a lost child is found during the event, please escort the child to :
  - a) The Volunteer Coordinator
  - b) Site security
7. Please arrive 10-15 minutes prior to the start of the allocated shift for smooth transition and make sure you bring plenty of water/refreshments to last the shift.
8. All volunteers, especially first-time volunteers are encouraged to attend the Volunteer Workshop. This workshop is for the purpose of meeting event staff, familiarising oneself with the event footprint and advice on what to expect at the event.
9. For the duration of any volunteer shift, no volunteer is to behave in any way that may result in negative impacts on the reputation of the Plein Air Down Under Outdoor Painting Festival. This includes the use of mobile phones, smoking, consuming alcohol, inappropriate attire, offensive behaviour and/or coarse language.
10. It is expected that volunteers respect the rights, feelings and property of all others associated with the volunteer work.
11. Volunteers who will be working with children at the event are required to have a current Working with Children Card.
12. If a volunteer becomes unwell prior to or during the event, the volunteer is required to let the Volunteer Coordinator know if they are unable to complete their shift, for their safety and the safety of others around them.
13. This form provides permission to take photographs of the volunteer in their normal duties while in the event footprint, which may be used in promotional material. If you do not approve of this, please notify the Volunteer Coordinator before you start your shift.

**I have read & understood the above Terms & Conditions:**

Volunteer Name:

Date:

Volunteer Signature: